



APPLICATION FOR EMPLOYMENT

We're stoked you want to work with us at the Co-op! Our store is built on sustainable practices + community engagement, we take immense pride in the work we do here. Sound like your jam? Tell us about yourself, we'd love to meet you!

TODAY'S DATE: _____ DATE AVAILABLE: _____ POSITION(S) APPLYING FOR: _____

FULL NAME: _____
FIRST MIDDLE LAST

PHONE NUMBER: _____ EMAIL: _____

ADDRESS: _____

MISSION STATEMENT:

DURANGO NATURAL FOODS IS A COOPERATIVELY OWNED GROCERY, PROVIDING OUR COMMUNITY WITH QUALITY LOCAL, NATURAL AND ORGANIC FOODS AND PRODUCTS AT A REASONABLE COST. WE ARE COMMITTED TO OFFERING EXCELLENT CUSTOMER SERVICE AND EDUCATION, WHILE UPHOLDING THE COOPERATIVE PRINCIPLES.

SHIFTS DESIRED: (PLEASE CIRCLE)

PART-TIME OR FULL-TIME

IDEAL # OF SHIFTS PER WEEK _____ IDEAL # OF HOURS PER WEEK _____

DNF WILL MAKE AN EFFORT TO ACCOMMODATE YOUR SCHEDULE NEEDS BUT WE CAN NOT GUARANTEE A SET OR SPECIFIC WORK SCHEDULE.

HOURS YOU ARE AVAILABLE TO WORK:

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY | SUNDAY |
|--------|---------|-----------|----------|--------|----------|--------|
| FROM: | FROM: | FROM: | FROM: | FROM: | FROM: | FROM: |
| TO: | TO: | TO: | TO: | TO: | TO: | TO: |

OTHER TIME COMMITMENTS (SCHOOL, ANOTHER JOB, VOLUNTEER POSITIONS, ETC.):

SO FIRST, WHY DO YOU WANT TO WORK AT THE CO-OP?

WHAT DOES YOUR RELATIONSHIP TO FOOD LOOK LIKE?

WHAT DO YOU LIKE TO DO OUTSIDE OF WORK?

IF YOU WERE A VEGETABLE, WHAT WOULD YOU BE AND WHY?

WHAT DO YOU THINK YOU COULD BRING TO THE TABLE FOR OUR CULTURE, MISSION, OR COMMUNITY AT DNF?

| EDUCATION: | WHAT: | WHEN: |
|---------------------|-------|-------|
| HIGH SCHOOL: | | |
| ADVANCED EDUCATION: | | |

PRIOR WORK HISTORY: PLEASE LIST YOUR 3 MOST RECENT EMPLOYERS (FEEL FREE TO ATTACH A RESUME)

DATES: _____ **CONTACT PERSON:** _____
EMPLOYER: _____ **PHONE NUMBER:** _____
ADDRESS: _____
RESPONSIBILITIES: _____
REASON FOR LEAVING: _____

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EMPLOYER: _____ **PHONE NUMBER:** _____
ADDRESS: _____
RESPONSIBILITIES: _____
REASON FOR LEAVING: _____

PLEASE DESCRIBE ANY SKILLS YOU HAVE IN ANY OF THE FOLLOWING AREAS: CUSTOMER SERVICE, NATURAL FOODS, FOOD SERVICE, RETAIL MERCHANDISING, CASHIERING, PRODUCE, NUTRITION, COMPUTERS, OR COOPERATIVES.

REFERENCES:

| NAME: | RELATIONSHIP: | PHONE NUMBER: |
|-------|---------------|---------------|
| | | |
| | | |
| | | |

WERE YOU REFERRED BY A CO-OP EMPLOYEE? _____ IF YES, WHO? _____

HAVE YOU EVER BEEN CONVICTED OF A FELONY? IF SO, GIVE DATE, PLACE, AND NATURE OF THE OFFENSE. (AN AFFIRMATIVE ANSWER WILL NOT AUTOMATICALLY DISQUALIFY YOU FROM BEING CONSIDERED FOR EMPLOYMENT.)

IF HIRED, COULD YOU SHOW EVIDENCE OF YOUR RIGHT TO WORK IN THE US? _____

I AUTHORIZE MY PRESENT AND FORMER EMPLOYERS (UNLESS OTHERWISE INDICATED ON THIS APPLICATION) TO RELEASE TO THE CO-OP ANY INFORMATION CONCERNING MY EMPLOYMENT, INCLUDING MY JOB PERFORMANCE. FURTHER, I RELEASE ALL THESE PARTIES FROM LIABILITY FOR ANY DAMAGE (EXCEPT THAT RESULTING FROM MISREPRESENTATION) WHICH MIGHT RESULT FROM FURNISHING THIS INFORMATION.

THE INFORMATION PROVIDED ON THIS APPLICATION (AND ACCOMPANYING RESUME, IF ANY) IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT FALSIFIED INFORMATION OR SIGNIFICANT MISREPRESENTATION OR OMISSION OF FACTS CALLED FOR MAY DISQUALIFY ME FROM FURTHER CONSIDERATION AND MAY BE CONSIDERED JUSTIFICATION FOR DISMISSAL IF DISCOVERED AT A LATER DATE. I UNDERSTAND THAT, IF HIRED, MY EMPLOYMENT IS GOVERNED BY THE STAFF POLICY OF THE DURANGO NATURAL FOODS CO-OP BOARD OF DIRECTORS, IS FOR NO DEFINITE PERIOD, AND MAY BE TERMINATED AT ANY TIME DURING MY PROBATIONARY PERIOD.

PRINT NAME: _____

SIGNATURE: _____ **DATE:** _____

ENDS STATEMENT: DURANGO NATURAL FOODS CO-OP IS A MEMBER OWNED COOPERATIVE GROCERY STORE SERVING THE DURANGO AREA. OUR BUSINESS PHILOSOPHY IS BASED ON 'TRIPLE BOTTOM LINE' VALUES - PEOPLE, PLANET, & PROFITS. WE DO THIS SO THAT:

- HEALTHY, LOCAL, ORGANIC, RESPONSIBLY-SOURCED PRODUCTS ARE AVAILABLE TO ANYONE WHO WANTS THEM.
- CONSUMERS HAVE AN UPLIFTING, SATISFYING, AND SAFE SHOPPING EXPERIENCE.
- LOCAL AND REGIONAL FARMERS AND PRODUCERS HAVE A RELIABLE MARKET.
- OUR EMPLOYEES HAVE A GREAT PLACE TO WORK.
- OUR COMMUNITY HAS MORE EQUITABLE FOOD DISTRIBUTION.
- MEMBERS ARE PART OF A SOCIALLY JUST AND ENVIRONMENTALLY RESPONSIBLE BUSINESS.
- OUR COMMUNITY HAS A HUB OF IDEAS AND VISIONS FOR THE FUTURE.